

B. Annual Budget for Your Organization

(You may attach your own financial statements)

1). **Income:**

Grant Request	\$ _____
Individual Contributions	\$ _____
Grants from other Organizations	\$ _____
Government Contracts	\$ _____
Membership Dues	\$ _____
Special Events fees	\$ _____
Sales Income	\$ _____
In-Kind Contributions	\$ _____
Other	\$ _____
	TOTAL \$ _____

2). **Expenses:**

Salaries	\$ _____
Benefits	\$ _____
Taxes	\$ _____
Occupancy (rent, utilities, etc.)	\$ _____
Insurance	\$ _____
Telephone	\$ _____
Postage/Shipping	\$ _____
Copying/Printing	\$ _____
Supplies	\$ _____
Equipment	\$ _____
Meeting Expenses	\$ _____
Travel/Transportation Expenses	\$ _____
Accounting/Legal or Other Professional Fees	\$ _____
Fundraising	\$ _____

Continued on page three...

Promotion/Publicity	\$ _____
Outreach	\$ _____
Other	\$ _____
TOTAL	\$ _____
3). Balance (Net Income Minus Expenses)	\$ _____
4). Assets	
Cash	\$ _____
Securities	\$ _____
Property and Equipment	\$ _____
Other	\$ _____
TOTAL	\$ _____

C. Information About Your Proposed Grant Project

Project Name: _____

Contact Person for Project: _____

Qualifications of Contact Person: _____

Mailing Address for Correspondence: _____

Phone Number of Contact Person: _____

Fax for Correspondence: _____

Other Persons Involved in the Project: _____

Total Amount Requested: _____

Total Cost of Project: _____

Total Funding Needs of Organization: _____

D. Project Narrative

Please include a brief description about your proposed project, being sure to address the following:

- a. What are the goals and objectives of the project?

- b. What are the charitable purposes of the project?

Continued on page four...

c. What is the geographic focus of your project and the need in the community for your project?

d. What specifically do you plan to do with the funds received from NNOF?

e. What is the timeline for the project?

f. What are other potential sources for funding the project?

g. What are the committed sources for funding the project?

h. Describe the ways in which your project's success can be measured?

E. Budget Sheet for the Project (if applicable)

(You may attach the financial statements for the Project)

1). **Income for the Project**

Grant Request \$ _____

Individual Contributions for the Project \$ _____

Grants from other Organizations for the Project \$ _____

Government Funding for the Project \$ _____

In-Kind Contributions for the Project \$ _____

Other Sources of Income for the Project \$ _____

Anticipated Earned Income (if applicable)
(sales, fees, etc.) \$ _____

TOTAL \$ _____

Continued on page five...

2.) **Expenses of the Project**

Attach a detailed breakdown of the cost of the project.

TOTAL COST \$ _____

Please mail TWO (2) copies of your completed Grant Proposal to the Foundation at:
NNOF
P.O. Box 779
Bar Mills, Maine 04004.

THANK YOU for your interest in the Narragansett Number One Foundation. All grant proposals will be reviewed and the Foundation will contact you regarding its status. Grants will be awarded on or before June 30, 2010.